

# CHALLIS REGAN

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## SUMMARY

Dynamic and team-oriented Full-Stack Web Developer and Generative AI Data Trainer skilled in creative coding, debugging, and building scalable, user-centric applications, bolstered by certification in web development. Brings analytical rigor and human-centered thinking from a background in legal billing and sociology. Passionate about writing elegant, maintainable code that drives innovation and enhances user experience.

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## EDUCATION

<b>CareerFoundry</b> , Berlin, Germany (Remote), Full-Stack Web Development Certificate	2025
<b>Northeastern University</b> , Boston, MA, B.S. Sociology; Japanese minor	2016

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## SKILLS

HTML | CSS | JavaScript | TypeScript | Responsive Design | Bootstrap | jQuery | React | Angular | Node.js | JSON | API | AWS | MongoDB | FireBase | Python | Django | Git | TDD | Chrome DevTools | Postman | Android Studio | Android OS | iOS | Slack | Zoom | Trello | SCRUM | Agile | Google Workspace (G Suite) | Microsoft 365 (Office Suite)

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## WEB DEVELOPMENT PROJECT

<b>Chot It Like It's Hot, Django Recipe App</b>	04/2025
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- Developed a recipe app built using Django, Python, SQLite, PostgreSQL, HTML, CSS, and Bootstrap. Users can create and modify recipes with ingredients, cooking time, and a difficulty parameter that is automatically calculated by the app. Users are able to search for recipes by their name and/or ingredients. View project here: [shielded-badlands-21677-49d691812b2d.herokuapp.com/](https://shielded-badlands-21677-49d691812b2d.herokuapp.com/) View GitHub here: [github.com/cmr927/recipe-app](https://github.com/cmr927/recipe-app)
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## WORK EXPERIENCE

<b>Generative Artificial Intelligence Data Trainer (RLHF)</b> , DataAnnotation New York, NY (Remote)	02/2024 – Present
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- Faces the challenge of enhancing AI conversational performance, crafts diverse, high-quality prompts across topics including software development, customer service, education, and creative writing, improving model adaptability and relevance.
- Evaluate AI-generated responses based on clarity, factual accuracy, tone, and helpfulness, providing structured feedback that contributes to iterative improvements in model behavior and alignment.
- Applies critical thinking and domain-specific knowledge to flag inconsistencies, bias, or hallucinations, helping refine AI outputs and improve trustworthiness.
- Maintains detailed documentation of test cases and evaluation criteria, enabling reproducibility and consistency across prompt-review cycles.
- Collaborates asynchronously with cross-functional teams to identify content gaps and emerging use cases, informing prompt strategy and training data refinement.

<b>E-Billing Coordinator</b> , Clark Hill PLC Princeton, NJ (Remote)	01/2021 – 11/2022
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- Faced with complex client billing systems across multiple platforms, set up and maintained eBilling accounts in eBillingHub and third-party portals, ensuring accurate rate approvals, accruals, and budgets, streamlining billing processes and reducing setup delays.

- Ensured compliance with client-specific billing terms by meticulously reviewing engagement letters and contracts, which led to a drop in invoice rejections.
- Resolved technical invoice submission issues by identifying root causes, troubleshooting software problems, and creating process documentation, leading to faster resolution of recurring errors and smoother workflow for the accounting team.
- Addressed invoice reductions by researching billing discrepancies and submitting detailed appeals, successfully recovering billable revenue.
- Collaborated cross-functionally with support teams, attorneys, and finance staff to identify and resolve eBilling issues, significantly improving turnaround time on invoice approvals.

**Billing Specialist, Reed Smith LLP**  
Pittsburgh, PA

08/2017 – 12/2020

- Tasked with managing high-volume billing, generated and sent over 350 invoices monthly (valued at \$1M+) using the 3E system, ensuring accuracy and timeliness that directly supported firm cash flow.
- Produced and delivered detailed financial reports for internal stakeholders and clients, improving transparency and enabling informed decision-making.
- Maintained organized billing databases, increasing the team's efficiency during audit cycles.
- Mitigated compliance risks by analyzing contracts and engagement letters to implement billing requirements and meet deadlines, reducing billing disputes.
- Handled the complete eBilling setup and maintenance process, including rate submissions and budget entries, which improved billing efficiency across multiple client accounts.
- Acted as the central point of contact between attorneys, client managers, and accounting, facilitating the swift resolution of billing issues and contributing to improved client satisfaction.

**Temporary Accounting Assistant, Dentons Cohen & Grigsby**  
Pittsburgh, PA

04/2017 – 08/2017

- Supported a busy legal billing team by editing and preparing over 50 draft invoices monthly using Elite Enterprise, helping meet tight monthly deadlines.
- Maintained organized billing databases, increasing the team's efficiency during audit cycles.
- Liaised between attorneys and the accounting department to clarify invoice content and resolve discrepancies, reducing invoice revisions and speeding up the approval process.